

## DONOR PRIVACY POLICY

The Patriot Resilience Leader Institute is committed to safeguarding personal information and ensuring that donor privacy is protected. This privacy policy applies to collection of information, including information collected on our website. By submitting your information to us or any of our staff, you consent to the terms and conditions of the policy and to our processing personal information for the purposes stated below. You have the right to review information that we have collected about you and to opt-out at any time. To review that information or opt-out please contact us in writing at PO Box 7384, Gilford, NH 03247 or by faxing us at (855) 335-8252.

We may amend this privacy policy from time to time; please review it periodically. We maintain the option to modify this policy at any time by electronic notice posted on our website. Your continued use of our website after the date that such notices are posted will be deemed as your agreement to the changed terms.

### PERSONAL INFORMATION

“Personal Information” is information that identifies you personally. Personal information collected may include name, address, telephone number and e-mail address, giving information, information on events attended, publications received and special requests for information.

- When you contact us with a question via email, in person, by phone, or by email, we may then collect your name, address, and email in order to respond to that question.
- We may collect your name, email address, and other contact information if you register for an event.
- We may collect your name, email address, telephone number, and payment information when you make a contribution, either on our website or by mail.

The above list provides a sample of personal information that may be collected by the Patriot Resilient Leader Institute. From time to time, we may collect personal information from you in ways not described above.

### USE AND DISCLOSURE OF PERSONAL INFORMATION

- We will not sell, trade, or share your personal information with anyone else other than for donor management and fundraising consultant purposes.
- We will not send you mailings on behalf of other organizations.
- We will collect payment information, billing address and other information necessary to process a payment.
- We will use your information to comply with the law or in the good faith belief that such action is necessary to conform to the requirements of law or comply with legal process served on us, protect and defend our rights, or act in urgent circumstances to protect the personal safety of others.
- We will use the personal information to protect against potential fraud. If you use a credit or debit card on the website, we may use card authorization and fraud screening services to verify that your card information and address matches the information that you supplied to us and that the card being used has not been reported lost or stolen.

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